

**SECRET**

DD/S RECORDS  
FILE *Reports*

DD/S 72-2990

31 JUL 1972

MEMORANDUM FOR: Director of Planning, Programming and Budgeting  
THROUGH : Assistant Deputy Director for Support *B/RW* 31 JUL 1972  
SUBJECT : Agency Annual Report  
REFERENCE : Memo to the Deputies from Executive Director-  
Comptroller dated 3 July 1972, Subj: Agency  
Annual Report

25X1 1. Each of the Support Offices and the Special Assistant to the Deputy  
25X1 Director for Support for Air Operations has submitted a response to reference  
memorandum. Their reports are attached hereto. I will be available to  
assist [ ] in drafting the Support portion of the Agency Annual  
Report. Per my discussion with [ ] I will present the agreed upon  
draft to the DD/S for his transmittal to you. Not all of the Support Offices  
included in their submissions the requested listing of key documents  
selected for permanent archival retention. We have agreed with [ ] 25X1  
[ ] Special Assistant for Information Control, that these listings can  
be deferred until guidance is available to assist the Offices in making suitable  
selections, perhaps sometime in September.

25X1 2. From a Support Directorate wide view, the O/DDS chaired a  
25X1 development of major scope during FY 1972. This was the phase-out of  
Agency activities at [ ] This major development is  
outlined below:

**SECRET**

25X1

Approved For Release 2003/04/29 : CIA-RDP84-00780R004900020004-5

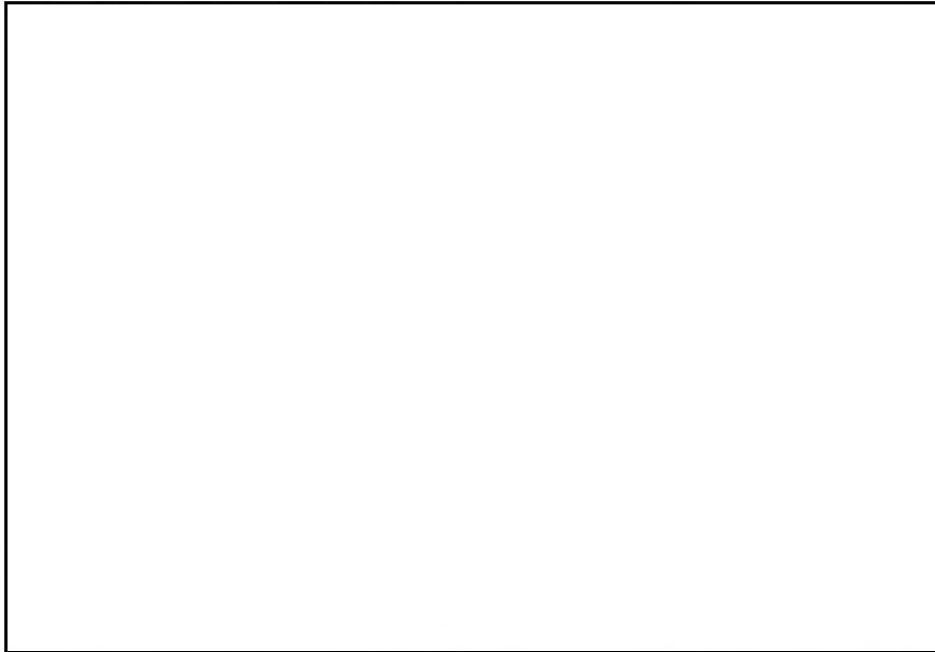
Approved For Release 2003/04/29 : CIA-RDP84-00780R004900020004-5

**SECRET**

**Subject: Agency Annual Report**

**Page 3**

25X1



**3. Major accomplishments achieved during FY 1972 with Support Directorate wide implications include:**

a. During FY 1972 negotiations that had been proceeding for about two years among the National Park Service, the Federal Highway Administration, the Central Intelligence Agency and the General Services Administration culminated in the transfer to CIA of 43.776 acres of land from the Bureau of Public Roads. Subsequent to the acquisition, the additional parcel was enclosed by a chain link fence and an unused water tower was dismantled and removed.

b. During FY 1972, a plan of action was undertaken by the DD/S to make use of his Office Heads, meeting as an Executive Committee, in focusing on Support Directorate wide problems. This accomplished plan has had a substantial impact on management, planning, and programs in the Support Directorate.

**SECRET**

**SECRET**

**Subject: Agency Annual Report**

**Page 4**

**4. With staff personnel ceilings for the Support Directorate as a whole continuing their downward trend (greater than 10 per cent by FY 1974 over FY 1969) and program dollars harder to come by, in looking ahead we have set these objectives for the Directorate as a whole:**

**a. Development of means better to measure and evaluate the Directorate's progress toward achieving priority Support objectives.**

**b. Development of means for better allocation of Support Directorate resources.**

**c. Reduced reliance on overseas personnel and facilities.**

**d. Wherever possible, employ automation and improved technology as a means of improving productivity which, in turn, should enable the absorption of increased workloads without commensurate personnel increases.**

Attachments

*/S/*  
[Redacted]  
**Chief, DD/S Plans Staff**

25X1

25X1

PS/DDS [Redacted] (28 July 72)

Distribution:

Orig & 1 - Adse w/cys of Atts.

~~1~~ - DD/S Subject w/O of Atts.

1 - DD/S Chrono

1 - PS Chrono

Atts:

- (1) "DD/S Air Proprietaries - FY 1972 Annual Report"
- (2) DD/S 72-2931 (OC - Agency Annual Report dtd 25 July 72)
- (3) DD/S 72-2932 (OF - Agency Annual Report dtd 24 July 72)
- (4) DD/S 72-2921 (OL - Agency Annual Report dtd 21 July 72)
- (5) DD/S 72-2950 (OMS - Agency Annual Report dtd 25 July 72)
- (6) DD/S 72-2924 (OP - Agency Annual Report dtd 24 July 72)
- (7) DD/S 72-2919 (OS - Agency Annual Report dtd 24 July 72)
- (8) DD/S 72-2911 (SSS - Agency Annual Report dtd 24 July 72)
- (9) DD/S 72-2949 (OT - Agency Annual Report dtd 25 July 72)

**SECRET**

STAT

Approved For Release 2003/04/29 : CIA-RDP84-00780R004900020001-5

**CONFIDENTIAL**

SENDER WILL CHECK CLASSIFICATION TOP AND BOTTOM

UNCLASSIFIED	CONFIDENTIAL	SECRET
--------------	--------------	--------

## OFFICIAL ROUTING SLIP

TO	NAME AND ADDRESS	DATE	INITIALS
1	Executive Director-Comptroller Rm 7D59, Hqs		
2			
3			
4			
5			
6			

ACTION	DIRECT REPLY	PREPARE REPLY
APPROVAL	DISPATCH	RECOMMENDATION
COMMENT	FILE	RETURN
CONCURRENCE	INFORMATION	SIGNATURE

**Remarks:**

**FOLD HERE TO RETURN TO SENDER**

FROM: NAME, ADDRESS AND PHONE NO.	DATE
Deputy Director for Support 7D18, Hqs	

Approved For Release 2003/04/29 : CIA-RDP84-00780R004900020001-5